

VACATION CARE PROGRAM

APRIL 2025

St John the Baptist OSHC, Woy Woy

Hours: 6.30am – 6.30pm

P: 0481 602 082

E: oshc.woywoy@catholiccaredbb.org.au

BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between **6.30am - 6.30pm** for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol **130** children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Risk assessments have been completed for our vacation care program including any outside providers. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind and feedback from children and parents.

STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of **6.30am - 6.30pm**.

AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

We are approved to process your Childcare Subsidy payments from the federal government. However, we are not in control of how much subsidy is paid by the government to each family. If you have questions about Childcare Subsidy please contact Services Australia on 136 150.

You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app. In order to receive your Childcare Subsidy it is essential that your child/children attend their first and last booked session with the service or you will be required to pay full fees for the absent day.

HOW DO I MAKE A BOOKING?

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://stjohnthebaptistoshc.hubworks.com.au/>

and you can use the BOOK ME app.

WHAT ARE THE FEES AND CHARGES?

Incentre cost is **\$73.50 per day**, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – these days are when we go out on a bus to a venue.

External provider – we have someone come out to the service and they run an activities or experiences.

Internal provider – we purchase activities to run with the children.

Centre Day – activities using service equipment.

WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:10, however this ratio may change dependant on the type of activity.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service. Some excursion venues may require parents to sign a waiver which cannot be completed by the service. These waivers must be returned to the service along with all other vacation care documentation.

MEALS

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified in the program. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

PROGRAMMING & EVALUATION

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. Evaluations can be found in our daily evaluation located on the sign on desk.

WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

St John the Baptist OSHC implements Catholiccare's Sun Protection Policy which is endorsed by the Cancer Counsel. Our Practice Guidelines require us to ensure children are using shade during play outdoors wearing sun safe clothing and hats. Application of sunscreen every 2 hours and avoiding outdoor play during peak UV times. Singlets are not sun safe clothing. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted unless otherwise informed by the service.

Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

WHAT IF MY CHILD NEED'S MEDICATION?

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

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Diocese of Broken Bay



MONDAY
14 APRIL

WE'RE OFF TO SEE THE WIZARD

The house began to pitch; the kitchen took a slitch. It landed on a witch. Join us on a magical journey down the yellow brick road in "Wizard of Oz." Join Dorothy, the Scarecrow, the Tin Man, and the Cowardly Lion as they navigate their way through a land of Oz.

Starts: 10:00am

\$ INTERNAL PROVIDER
\$84.00



TUESDAY
15 APRIL

DANCE, PLAY AND ACRO AWAY

Leap into a world of fun and creativity with this unique dance program that blends exciting acrobatic skills with dance techniques. The children will learn foundational acro skills like cartwheels, forward rolls, and backbends, while also mastering a dance routine that seamlessly integrates acrobatic elements.

Starts: 10:00am

\$ EXTERNAL PROVIDER
\$93.00



WEDNESDAY
16 APRIL

ROAR & FUN @ HUNTER VALLEY ZOO

Hunter Valley Wildlife Park is a home to a remarkable array, including binturongs, lions, rare birdlife. It has now evolved to be one of Australia's most diverse collections of rare and endangered species from across the globe.

Departs: 8.45am
Arrival: 3:00pm

\$ EXCURSION
\$110.00



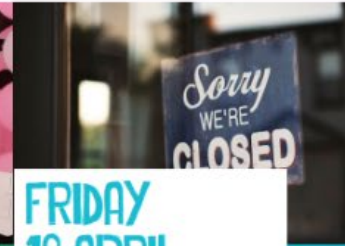
THURSDAY
17 APRIL

SJB SOCK HOP

We have done 90's, 80's, 70's and 60's. Step back in time and unleash your inner rock 'n' roll spirit with "50's Vacation Care Dance Party," a vibrant and heartwarming journey into the world of childhood joy and nostalgic fun. The crew from lil ravers will kick off the fun.

Starts: 10:00am

\$ INTERNAL PROVIDER
\$93.00



FRIDAY
18 APRIL

PUBLIC HOLIDAY

We are closed for ANZAC Day. See you next week.

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 <p>MONDAY 21 APRIL</p>	 <p>TUESDAY 22 APRIL</p>	 <p>WEDNESDAY 23 APRIL</p>	 <p>THURSDAY 24 APRIL</p>	 <p>FRIDAY 25 APRIL</p>
<p>PUBLIC HOLIDAY</p> <p>It's Easter Monday. We hope you have a lovely Easter, and look forward to seeing you tomorrow.</p>	<p>MIX, MUNCH ACAI BOWLS</p> <p>Embark on a mouth-watering adventure, as we explore the delicious world of mini acai bowls, fun games, and a natural jewellery making workshop. Get ready to indulge in a sweet and savoury story to spark your imagination.</p> <p>Starts: 10:00am</p>	<p>WORKING DOGS & OUTBACK ADVENTURES</p> <p>Nick, the stockman, brings his extensive knowledge of the outback and working farms to our centre! Nick is bringing two skilled working dogs to our centre to give us an insightful look into the role of dogs. These amazing dogs will showcase their skills and the vital tasks they perform on the farm.</p> <p>Starts: 10:00am</p>	<p>CIAO BELLA</p> <p>Dive into deliciousness with pasta and pizza! We invite you to immerse yourself in the delightful flavours of Italian cuisine including yummy pasta, pizza and lasagne. After we have filled our bellies with yummy food, we will get crafty.</p> <p>Starts: 10:00am</p>	<p>PUBLIC HOLIDAY</p> <p>We are closed for ANZAC Day. See you next week.</p>
	<p>\$ INTERNAL PROVIDER \$84.00</p>	<p>\$ EXTERNAL PROVIDER \$93.00</p>	<p>\$ INTERNAL PROVIDER \$84.00</p>	

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MONDAY
28 APRIL

SIP, PAINT AND RELAX

Find your creative side and paint a picture with your friends while you enjoy fizzy fruity spider drinks. Are you a Picasso, Van Gogh or Banksy? Take home your art work from your experience.

Starts: 10:00am

\$ INTERNAL PROVIDER
\$84.00



TUESDAY
29 APRIL

DREAMY PJS AND WACKY HAIR

Come dressed to impress for our pyjama party. This day will be filled with fun and exciting activities all whilst enjoying the comfort of your PJ's! There will be chances to get creative with different hair styles! Make sure you don't miss out.

Starts: 10:00am

\$ INCENTRE
\$73.50



SEE YOU NEXT HOLIDAYS!

APRIL 2025 BOOKING FORM – ST JOHN THE BAPTIST WOY WOY

A risk assessment of all excursions is carried out and a printout is available at the service. I _____ give permission for my children.

1. _____ 2. _____ 3. _____ 4. _____

To participate in the following activities, under the supervision of the staff at St John the Baptist, Woy Woy, I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be on a coach fitted with seat belts from St John the Baptist, Woy Woy. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

* Please understand that booked outings and scheduled activities may be cancelled or substituted dependant on weather or extenuating circumstance that impact the safety, health and wellbeing of the children.

Signed: _____ Date: _____

Date	Tick if attending	Activity	Location	Cost	Travel	Departing	Returning	No. children approx.	Staff: child ratio	No. staff attending	Responsible person on duty
Monday 14 th April		We're off to see the Wizard	OSHC	\$84	NIL	10qm	2pm	130	1:15	10	Kate Lindsay
Tuesday 15 th April		Dance Play Acro Away	OSHC	\$93	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Wednesday 16 th April		Hunter Valley Zoo	Hunter Valley	\$110	Coach	8.45am	3pm	80	18	10	Kate Lindsay
Thursday 17 th April		SJB Sock Hop	OSHC	\$93	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Tuesday 22 nd April		Mix n Munch Acai Bowls	OSHC	\$84	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Wednesday 23 rd April		Nick the Stockman	OSHC	\$93	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Thursday 24 th April		Ciao Bella	OSHC	\$84	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Monday 28 th April		Sip Paint and Relax	OSHC	\$84	NIL	10am	2pm	130	1:15	10	Kate Lindsay
Tuesday 29 th April		Dreamy Pj's and Whacky Hair	OSHC	\$73.50	NIL	10am	2pm	130	1:15	10	Kate Lindsay